



**KENTUCKY BOARD OF LICENSURE
FOR OCCUPATIONAL THERAPY**

(502) 564-3296 ext. 223

<http://occupations.ky.gov/>

P.O. Box 1360
Frankfort, Kentucky 40602

**LETTER OF SUPERVISION FOR ISSUANCE OF A TEMPORARY OCCUPATIONAL
THERAPIST OR OCCUPATIONAL THERAPY ASSISTANT PERMIT**

All applicants applying for a temporary permit to practice as an occupational therapist or occupational therapy assistant under the supervision of a certified occupational therapist must have this letter completed and signed.

**THE INDIVIDUAL WILL NOT BE ABLE TO BEGIN WORK UNTIL THE TEMPORARY PERMIT
IS APPROVED BY THE BOARD AS PART OF THE REGULARLY SCHEDULED MEETING.**

This is to verify that _____ will be under my supervision while practicing occupational therapy under a temporary permit in the Commonwealth of Kentucky. According to KRS 319A.100 and 201 KAR 28:130, I understand the following:

- ? I shall be responsible for all occupational therapy treatment outcomes.*
- ? The client's care shall always be my responsibility.*
- ? Supervision shall be available at all times.*
- ? At least thirty (30) minutes of face-to-face supervision shall be provided daily for the temporary permit holder.*

_____ <i>Beginning Date</i>	_____ <i>Signature of Supervisor</i>
_____ <i>Name of Employing Facility</i>	_____ <i>Printed Name</i>
_____ <i>Address of Employing Facility</i>	_____ <i>KY License No. & Expiration Date</i>
_____ <i>City, State, Zip</i>	_____ <i>Date of Signature</i>
	_____ <i>Work Telephone Number</i>

NOTE: According to 201 KAR 28:180, a temporary permit holder who is working towards becoming licensed as an occupational therapist or occupational therapy assistant who has been unsuccessful in passing the NBCOT or equivalent certification examination shall notify the board in writing within ten (10) calendar days from receiving notification from NBCOT that he/she has failed to pass the examination on the second attempt. If the examination is available on an ongoing, on-demand basis, **a temporary permit shall be valid for up to 180 days from issuance by the board.** Upon successful completion of the certification examination, a temporary permit holder shall immediately submit a copy of the NBCOT certification or its equivalent to obtain licensure.